Meeting of Regional Representatives
Usdan 108

Saturday, February 25, 2012
10:30 a.m. – 12:30 p.m.

AGENDA

I. Welcome and Introductions

II. Review of Events
   • 2010-11
   • 2011-12
   • Discussion

III. Roles and Expectations

IV. 2011-2012 Planning
   • COORDINATE
   • CONNECT
   • PARTICIPATE
   • RECRUIT

V. Wesconnect
   • Updates
   • Events
   • Feedback
Regional Representative Roles and Expectations

Regional Representatives are selected to represent and support the interests of the Wesleyan community in their geographic areas. Regional Representatives serve two-year terms and are expected to:

- **SERVE** ~ as liaisons to the University and assist staff with strategic programming and outreach in respective areas to maximize engagement of alumni and parents with the University.

- **GIVE** ~ participate annually in the Wesleyan Fund and encourage others to do so as well.

- **COORDINATE** ~ all details and logistics for events such as:
  - happy hour/social gatherings
  - book clubs
  - bike/walking tours
  - potluck dinners
  - sports related outings/gatherings
  - wine tastings

  Provide staff with details of events in a timely manner (no less than 3, and preferably 5 weeks before the date of the events), and provide final attendance list to staff following events (when event is not attended by a University staff person).

- **CONNECT** ~ welcome area alumni and parents and current students as a local point of contact; maintain an active social networking presence and promote volunteer-initiated events via various Wesleyan online platforms: Wesconnect, Facebook, etc.

- **PARTICIPATE** ~ in regional events by welcoming attendees, tracking attendance, distributing nametags, introducing speakers and making brief remarks, when applicable.

- **RECRUIT** ~ additional volunteers, especially successor(s) and ensure smooth transition of leadership at end of term.